



www.studioroxander.com 541.773.7272

1221 Court Street Medford, OR 97501
709 N. Phoenix Rd., Medford, OR 97504

REGISTRATION INFORMATION

Students may register online at **www.studioroxander.com**, in person or by mail. Payment must accompany Registration Application. **We accept VISA, MasterCard & Discover**

All registrations by mail and payments should be sent to:

Studio Roxander LLC

1221 Court Street
Medford, OR 97501

- Priority registration for returning students ends and **Open Enrollment begins on August 1st**.
- **PLACEMENT CLASS:** All **new** students age 7 and above who have previous ballet training need to attend a placement class. **Placement classes must be scheduled in advance.** There is a \$15 class charge, which will be applied towards the registration fee if enrollment is completed that day.

PLEASE READ THE FOLLOWING BEFORE REGISTERING:

- By completing the registration form you are **registering for the entire 2010/11 Season (September-June). Tuition for each Trimester is due in advance, on September 1st, December 1st and March 1st.** There are no refunds, transfers or credits of tuition funds paid.
- All students pay a **\$20 registration fee** upon applying for the 2010/11 Season (September – June).
- Those students registering after the start of classes will be charged on a prorated amount.
- Any class with less than 5 students enrolled may be cancelled at the discretion of the directors.



All of our buildings are wheelchair accessible.

CALENDAR: 2010/11 SEASON

FALL TRIMESTER.....September 6 - December 4
Tuition Due: September 1

WINTER TRIMESTER.....December 6 - March 12
Tuition Due: December 1 / Drop Deadline: November 22

SPRING TRIMESTER.....March 14 - June 11
Tuition Due: March 1 / Drop Deadline: February 28

Winter Concert/Nutcracker Excerpts.....December 18-19

Spring Concert (tentative dates).....TBA

School Breaks:

Fall Break.....November 1 – November 6

Winter Break.....December 19 – January 2

Spring Break.....March 21 – March 26
(Breaks are taken into consideration and not included in the 12 week Trimester)

School Holidays*:

Labor Day.....Closed September 6*

Veteran's Day.....Closed November 11*

Thanksgiving.....Closed November 25/26*

MLK Jr. Day.....Closed January 17*

President's Day.....Closed February 21*

Memorial Day.....Closed May 30*

*Class eligible for makeup.

TUITION SCHEDULE, DISCOUNTS & FEES 2010-2011 Season (Fall, Winter, Spring)

Tuition is based on total hours of classes taken during each of the 12 week Trimesters (Session Breaks are not included in tuition fees).

Tuition is due in advance and in full, before the start of each Trimester, however, we also offer a **Payment Plan** for those who wish to make monthly payments. Administration fee will be applied (see below).

SAMPLE TUITION SCHEDULE & RATES

The following is a breakdown tuition using some common weekly class/hour amounts – multi-class discount already applied.

Classes Per Week	PAYMENT OPTIONS	Trimester Tuition (12 weeks)	Monthly Installments *
		Auto-Pay Installments are processed on the 1 st of each month	
1 class (45 min)		\$ 99.00	\$ 38.00
1 class (60 min)		\$123.00	\$ 46.00
2 classes (2.5 hrs)		\$285.00	\$100.00
3 classes (4.5 hrs)		\$464.40	\$159.80
4 classes(5 hrs)		\$510.00	\$175.20
5 classes (7.5 hrs)		\$720.00	\$245.00
Unlimited (8 hrs+)		\$750.00	\$255.00

***Optional Monthly Payment Plan Requirements:** Families wishing to take advantage of the payment plan option, must sign up online for **automatic payments using their credit card**. Charges will be processed on the 1st of each month from September through May. There is a \$45 administration fee for the 2010/11 Season (\$15 per Trimester). Families may withdraw from the Payment Plan by paying in full prior to the start of the Trimester and by the tuition due date.

Multiple Hour/Class Discount: Multi-class discounts are automatically calculated by our billing program and are reflected in the chart above. The maximum tuition per Trimester is \$750.00.

Family Discount: A 10% discount is applied for families who enroll 2 or more children in our classes.

Drop In / Single Classes: Drop in attendance is subject to availability. Rates are as follows: \$15 / 60-75 min; \$16 / 90-105 min; \$18 / 120 min

Non-Sufficient Funds: There is a \$20 fee for all NSF's.

Withdrawal and Refunds: There is a **\$25 Drop Fee**. Students may choose to discontinue classes at any time. However, it is your responsibility to notify us in writing immediately to avoid continued billing. **There are no refunds, transfers or credits of tuition funds paid.** The drop fee will be charged for each class dropped. If you wish to withdraw from your class(es) before the start of the next Trimester, you can avoid the drop fee by notifying us in writing by the Drop Deadline (see Calendar to the left).

Changes to Registration: There is a **\$10.00 class change fee**. Students may add classes at any time via our website or by using a Supplement Registration Form. However, if you wish to **transfer** classes (move from one class to another) the class change fee will be assessed for every class transfer made. There is no fee for transfers due to promotion and/or cancelled classes.

Termination of Enrollment by Studio: Studio Roxander reserves the right to accept or deny registration forms and may cancel registration at any time without notice. In such case a refund for unused classes will be given.

**PLEASE REVIEW OUR ACADEMY HANDBOOK
for important information and policies**

TOTAL TUITION & PAYMENT:

Total Tuition each TRIMESTER \$ _____
Family Discount (-10%) (if applicable) \$ (_____) (to be completed by OFFICE)
SUBTOTAL \$ _____ * see note below
Non-refundable 2010/11 Season Registration Fee \$ +20.00 (due upon Registration)
TOTAL DUE EACH TRIMESTER \$

If registering after the start of the Trimester your tuition will be prorated.

**IF MAILING IN REGISTRATION,
PLEASE ATTACH CHECK AND MAIL TO:**

**STUDIO ROXANDER LLC
1221 COURT STEET
MEDFORD, OR 97501**

* **PAYMENT PLAN:** You have the option of participating in our Payment Plan option. You must sign up for automatic payments in order to participate. Details can be found on the Registration Information sheet. You can sign up for the Payment Plan online or at the office.

Liability Release

I am aware that dance training and the athletic exercises associated with it place unusual stress on the body and carry the risk of physical injury. On behalf of my child and myself (and if I am no longer a minor, on my own behalf), I assume the risk and agree that Studio Roxander LLC shall not be liable in any way for injuries sustained during attendance at the dance school or any of its related functions. I understand that good dance training involves touching and adjustment of the student's body by the instructor.

Publicity Release

I hereby authorize the Studio Roxander LLC to record the student's picture and voice on photographs, films, and tapes, to edit these recordings at its discretion, and to incorporate these recordings into movie and sound films on tapes, radio, or television broadcast programs. Studio Roxander LLC is permitted to use these materials for publicity, advertising and sales promotion and to use the student's name, likeness and voice and biographic or other information in connection with them. I acknowledge that Studio Roxander LLC made no promise of compensation for such use.

Tuition Policy

I have reviewed the **Registration Information Sheet** as well as the **Academy Handbook** and hereby register my child for the classes and tuition amounts detailed on this application. I understand that this Registration represents a financial commitment from September through May. I understand that if tuition is not paid by the due date my child's space in class may be released without notification. I understand that classes missed can be made-up within 4 weeks, but that no credits or refunds will be given for missed classes. **I also understand that, although I can withdraw at any time but need to do so in writing. Any prorated tuition amounts and the \$25 drop fee will be due and payable at the time of written notification. To avoid the drop fee I need to withdraw in writing on or before the Drop Deadline outlined in the Registration Information Sheet. I understand that tuition and registration payments are non-refundable.**

I have read, understand and agree to the **Liability Release, Publicity Release, and Tuition Policy** as well as the policies and fees outlined on the **Registration Information** sheet and hereby register my child for the 2010-2011 Season.

Dated: _____

Signature of Parent/Guardian

THIS FORM WILL NOT BE ACCEPTED IF ALTERATIONS HAVE BEEN MADE TO OUR POLICIES/RELEASES.

COMPLETED APPLICATIONS SHOULD BE DELIVERED TO THE COURT STREET STUDIO.

Training the Complete Dancer™

Main Studio: 1221 Court Street, Medford, OR 97501

RVSTC Studio: 709 N. Phoenix Rd, Medford

tel. 541.773.7272 ☎ email: info@studioroxander.com ☎ website: www.studioroxander.com