



Spring Semester 2010

Dear Parent,

Thank you for taking an interest in our dance school. Studio Roxander opened its doors in Medford on September 9, 2009, and takes pride in its highly qualified and cohesive professional staff. We believe that dance, especially ballet (like all the classical arts), helps children and young adults to understand the value of personal responsibility, commitment, and prolonged focus. All of these skills will prove invaluable later in life no matter what path an individual chooses to follow.

Enclosed are the Spring 2010 registration materials. We are now accepting open registration for the Spring Semester. Registration can be completed online (via our website) or by returning a Registration Application to our main studio. Please keep in mind that classes fill on a first come, first serve basis. If you want guaranteed placement, **especially in Pre-School & Kindergarten Program classes**, you should register as soon as possible. If you have questions regarding the availability of classes please contact the main studio office. For those students wishing to register for our Ballet Program classes in Level 1 or above, please call or email us to schedule a placement class. Registration is ongoing throughout the semester, depending on availability (fees will be prorated).

Please feel free to contact us if you have any questions. You are welcome to observe all of our scheduled classes at any time. Thank you again and we look forward to meeting you.

Kindest regards,

David and Elyse Roxander

Training the Complete Dancer™

Main Studio: 1221 Court Street, Medford, OR 97501

RVSTC Studio: Rogue Valley Swim & Tennis Club, 709 N. Phoenix Rd., Medford, OR 97504

tel. 541.773.7272 ☞ email: info@studioroxander.com ☞ www.studioroxander.com



www.studioroxander.com **541.773.7272**
 1221 Court Street Medford, OR 97501
 709 N. Phoenix Rd., Medford, OR 97504

REGISTRATION INFORMATION

Students may register online at www.studioroxander.com, in person or by mail. Payment must accompany Registration Application.

All registrations by mail and payments should be sent to:
Studio Roxander LLC
 1221 Court Street
 Medford, OR 97501

If you wish to pay by credit card you may do so online, in person or over the phone.

- Priority registration for returning students ends Jan. 10th.
- **PLACEMENT CLASS:** All **NEW** students older than 6 who have previous ballet training need to attend a placement class. Placement classes must be scheduled in advance. There is a \$10 class charge, to be subtracted from tuition upon enrollment. To schedule a placement class call 541.773.7272.

PLEASE READ THE FOLLOWING BEFORE REGISTERING:

- By completing the registration form you are **registering for the entire semester**. Division into payments is made only for the family's convenience. **If you withdraw during the semester for any reason, it is your responsibility to notify us in writing immediately.** A \$25 drop fee will be charged and **no refunds** will be given.
- All students pay a \$10 application fee upon registration for Fall, Spring and Summer Semesters.
- Those students registering after the start of classes will be charged on a prorated amount.
- Any class with less than 5 students enrolled may be cancelled at the discretion of the directors.

All of our buildings are wheelchair accessible.

CALENDAR - SPRING SEMESTER 2010

Semester Dates.....February 1 - June 5
 President's Day.....Closed February 15*
 Spring Break.....Closed March 22 – April 4
 Memorial Day.....Closed May 31*
 Student Showcase Performance.....June 11/12**

*Class eligible for makeup.

**Additional rehearsals/classes the week of June 7th.

TUITION SCHEDULE SPRING SEMESTER 2010

Tuition is based on total hours of classes taken during the 16 week Semester (2 week Easter break not included in tuition fees).

Class Length	Full Semester Tuition (Paid in full & disc. by 10%)	Monthly Installments (No discount)
¾ hour	\$119.00	\$33.00
1 hour	\$144.00	\$40.00
1 ¼ hour	\$180.00	\$50.00
1 ½ hour	\$216.00	\$60.00
1 ¾ hour	\$252.00	\$70.00

Single Class Rate: \$12.00 per 1 hr class / \$18.00 per 1 ¼ hr class. Drop in attendance is subject to availability.

TUITION DISCOUNTS

Multiple Class Discount: A multiple class discount is automatically applied to tuition rates when the individual student's total hours reach 2.0. That discount begins at 2.5% progresses as the hours do to 7.5% once the hours reach 5.0 per week. Multi-class discounts are automatically calculated by our billing program.

Family Discount: We offer a family discount of 15% for families who enroll 2 or more children in our classes. Except for the child with the highest tuition amount, all of the children in the family are discounted.

SAMPLE TUITION SCHEDULE: *The following is a breakdown tuition using some common weekly class/hour amounts – multi-class discount already applied. Please note that the monthly option is an installment plan– not month-to-month registration. There is an early withdrawal fee for students who drop mid-semester.*

Possible Tuition Totals (sample)	Spring'10 Semester Tuition	PAYMENT OPTIONS	
		10% Discount (If paid in full) Discount applied during the month of February only.	4 Monthly Installments Installments are due on or before the 1 st of each month
1 (45 min)	\$132.00	\$119.00	\$33.00
1 (60 min)	\$160.00	\$144.00	\$40.00
2 (2 hr)	\$312.00	\$281.00	\$78.00
2 (2.5 hrs)	\$388.00	\$349.00	\$97.00
3 (4 hrs)	\$608.00	\$547.00	\$152.00
4 (5.75 hrs)	\$848.00	\$763.00	\$212.00
4 (6.75 hrs)	\$996.00**	\$896.00	\$249.00

**Maximum tuition for the semester is \$1000.00, which allows student to take unlimited classes (subject to availability-student must register for all classes they wish to take).

ADDITIONAL INFORMATION (continued on reverse)

Registration: A non-refundable fee of \$10 per student is required each Semester as well as for the Summer Session. Registration is ongoing throughout the year (subject to availability).

Late Fee: A \$10 late fee will be applied to installment accounts if payment is not received on or before the 1st of the month. No exceptions. **To avoid late fees automatic payments using a credit card is available.** Please see the front desk at the Court Street studio to set this up.

Non-Sufficient Funds: There is a \$20 fee for all NSF's.

Withdrawal and Refunds: Students may choose to discontinue classes at any time. However it is your responsibility to notify us in writing immediately. A \$25 drop fee will be charged. If you pre-paid your tuition and drop in the middle of the Semester, the balance remaining will be a Studio Roxander credit which can be used for future tuition only (with a 12 month expiration)– there are **no refunds, transfers or credits of tuition funds paid.**

ADDITIONAL INFORMATION (continued from front)

Changes to Registration: Students may add classes at any time via our website or at the Court Street studio. However, if you wish to transfer classes (move from one class to another) you will need to submit your transfer request in writing via email or by using a **Supplemental Registration** form. Supplemental Registration forms are available at the Front Desk at both studio locations. A confirmation email will be sent by the office if/when the transfer request is approved.

Termination of Enrollment by Studio: Studio Roxander reserves the right to accept or deny registration forms and may cancel registration at any time without notice. In such case a refund for unused classes will be given.

Cancelled Classes: Classes with less than 5 students enrolled may be cancelled, combined, or rescheduled at Studio Roxander's discretion.

Substitutes: The studio reserves the right to provide a substitute teacher if the regularly scheduled teacher is ill or otherwise unable to teach classes. If a teacher is ill and cannot arrange a substitute, the class will be cancelled and missed class will be made up.

Extreme Weather or Unexpected Interruption of Classes: On occasion the school must cancel classes due to extreme weather or events beyond our control such as power outages. In these instances no make-up classes will be issued. We cancel classes if the Medford School District cancels school or other after school activities. Please be sure to check the radio, local news or Medford School District website if you think classes may be cancelled.

STUDENT/PARENT POLICIES & INFORMATION

- ♦ **Parent Viewing** – Parents are welcome to observe any and all scheduled classes. We ask that parents of the dancers be aware of their influence and possible distraction and observe accordingly. Parents and friends are asked to remain in the viewing and lobby area at all times and we ask that they not interrupt the class by speaking directly to their dancer during class.
- ♦ **Tardiness** – Our Studio takes its training responsibility to each student very seriously. The opening exercise is designed to prepare the young dancer physically and mentally for the rest of the class. Children who arrive late miss the first exercise and disrupt the class focus. For this reason tardy students will not be allowed to enter the classroom after the class has begun. The studio reserves the right to have students who come late, sit out and watch class. A make-up class may be arranged for that child.
- ♦ **Arrival/Drop Off & Pick Up** – Students may arrive at the studio on their own, either from school or dropped off. However, we are not responsible for students outside the building and insist on all children waiting inside for their rides. Parents please come in to pick up your children. We encourage students to arrive 15 minutes early to prepare for class and stretch. However we are not responsible for providing supervision in excess of 15 minutes before or after class.
- ♦ **Missed Classes/Make-Ups** – Missed classes must be made-up within four (4) weeks of absence and scheduled in advance of the

make-up day. Once scheduled, all make-ups are counted unless canceled prior to make-up day.

- ♦ **Communication** – Please take the time to read emails from us. The Studio will communicate billing and other important information to our students and parents through email. We also have bulletin boards in both locations that should be reviewed every so often.

STUDENT DRESS CODE

All students must wear their appropriate class dress code in order to participate in classes. **NO STREET CLOTHING OR SHOES.** The studio reserves the right to have students out of dress code, sit out and watch class. No make-up class will be allowed.

ALL CLASSES: Hair should be pulled back and away from the dancer's face.

Introductory Classes – Pre-School & Kindergarten

Girls in our Introductory Classes may wear any color leotard with or without tights and may also wear short skirts. Boys may wear shorts or sweat pants with t-shirts if they wish. Both boys and girls also have the option of wearing a unitard or biketard. **Ballet slippers are required.** Hair should be tied back and away from the dancer's face.

Ballet Classes

Girls are to wear pink tights and shoes. They may choose the color of their leotard. Short skirts and dance shorts are allowed at the discretion of the instructor. Hair must be pulled back away from face and secured in a bun (if long enough to do so).

Boys may wear a unitard, a biketard or tucked in t-shirts with shorts or tights. Black, white or flesh-colored ballet shoes are permitted.

Other Dance Classes

Although students may wear whatever dance or workout wear that they are comfortable in, please remember that **street clothes are not permitted.** If student does not feel comfortable wearing dance attire, we recommend leggings or jazz pants with a leotard underneath or t-shirt (not baggy).

Adult/Teen Ballet: Ballet shoes

Boys Basics: Ballet shoes

Musical Theatre: Ballet shoes or jazz shoes

Hip Hop/Jazz: Tennis shoes – dedicated to dance ONLY.

STREET SHOES ARE NOT ALLOWED ON THE DANCE FLOOR.

Keep in mind that baggy shirts, pants and shorts as well as long skirts make it difficult for the instructor to give guidance and correction

If you have any questions, comments or concerns, please feel free to call us at 541.773.7272 or send an email to info@studioroxander.com



SCHEDULE OF CLASSES – Spring 2010

Studio Roxander's Dance Program is designed for students age 3 to 19. Applicants registering for Creative Movement, Pre-Ballet and Boys Basics need no formal training. It is recommended that students joining Hip Hop and/or Musical Theatre take a trial or drop in class. New students entering levels Ballet 1 and above must all have some previous ballet training and a scheduled placement class is required. If a student registers in a level that does not suit him/her, they will be moved to a different class. Placement is based on age and ability. Ballet is highly recommended, but not required, for registration at our school.

INTRODUCTORY PROGRAM				
	Day	Time	Location	Instructor
CREATIVE MOVEMENT (3 & 4 years old)	M	11:30-12:15	COURT	E. Roxander
	M	3:00-3:45	RVSTC	E. Roxander
	TU	10:30-11:15	COURT	E. Roxander
	TH	4:30-5:15	RVSTC	P. Quinby
	F	3:00-3:45	COURT	E. Roxander
	SA	9:00-9:45	COURT	E. Roxander
	SA	10:30-11:15	RVSTC	P. Quinby
	PRE-BALLET (5 & 6 years old)	TU	11:30-12:30	COURT
TU		4:00-5:00	COURT	E. Roxander
TH		3:30-4:30	RVSTC	P. Quinby
TH		5:30-6:30	RVSTC	P. Quinby
SA		11:30-12:30	RVSTC	P. Quinby
BEGINNING BALLET CLASSES - CHILDREN (7-10)				
BALLET 1A	M	4:00-5:00	RVSTC	E. Roxander
	W	3:00-4:00	COURT	E. Roxander
BALLET 1	TU	3:00-4:00	COURT	D. Roxander
	F	3:45-4:45	COURT	D. Roxander
	SA	10:00-11:00	COURT	E. Roxander
BEGINNING BALLET CLASSES - TEENS (11-19)				
TEEN BALLET 1	M	5:00-6:00	RVSTC	E. Roxander
TEEN BALLET 2A	F	4:45-6:00	COURT	E. Roxander
INTERMEDIATE & ADVANCED BALLET CLASSES				
BALLET 2	M	4:30-5:45	COURT	D. Roxander
	W	5:00-6:15	COURT	D. Roxander
BALLET 2/3	TH	4:30-6:00	COURT	D. Roxander
BALLET 3 & 4	M	5:45-7:30	COURT	D. Roxander
	TU	5:00-6:45	COURT	E. Roxander
	SA	11:00-12:45	COURT	D. Roxander
BEG/INT POINTE	TU	6:45-7:30	COURT	E. Roxander
BOYS TECHNIQUE	W	6:15-6:45	COURT	D. Roxander

OTHER DANCE CLASSES				
BOYS BASICS (ages 6-10)	M	3:30-4:15	COURT	D. Roxander
HIP HOP I (ages 8-12)	TH	3:30-4:30	COURT	K. Rodgers
HIP HOP II (ages 11-19)	TH	6:00-7:00	COURT	K. Rodgers
MUSICAL THEATRE I (ages 8-12)	W	4:00-5:00	COURT	E. Roxander
MUSICAL THEATRE II (ages 11-19)	F	6:00-7:00	COURT	E. Roxander
ADULT BALLET	M	10:00-11:15	COURT	E. Roxander

CLASS INFORMATION & REQUIREMENTS

CREATIVE MOVEMENT (ages 3 & 4): In a joyful, non-judgmental environment, children explore movement, music and imagination. Kinetic skills, musicality, inner awareness and focus improve through Creative Movement.

PRE-BALLET (ages 5 & 6): Still maintaining a fun and creative atmosphere, this class is the child's first experience with true "ballet". Students are exposed not only to classical ballet steps, but also begin to follow the structure of a real ballet class and understand reason for and importance of each exercise.

BOYS BASICS: For boys aged 6-10, this class is a great starting place for boys interested, but wary of dance classes. In this class they get a taste of dance and attain a deeper awareness of the body's kinetic ability and how reflexes and coordination are based in rhythm.

MUSICAL THEATRE: Steps and choreography will be taught using fun and inspiring musical theatre tunes. This class will benefit kids of ages and abilities if they plan to or already do participate in musical theatre productions.

HIP HOP /JAZZ: This high-energy class uses the latest sounds in rap, R&B and pop music together with movements influenced by some of today's hottest dance choreographers.

"TRAINING THE COMPLETE DANCER" -- We know, without a doubt, that building a strong foundation, both in technique and personal character, must be done in these beginning level classes. For this reason we assign our most experienced and qualified instructors to the following classes:

BALLET 1A: Designed for students, aged 7-9, just out of Pre-Ballet or with very little experience in a traditional ballet classroom environment.

BALLET 1: Dancers in this level must have previous training. 1 ballet class required.

TEEN BALLET 1: Designed for the older beginner with very little or no ballet experience. This class is a 6-12-week course. Start dates TBA – based on registration. Upon completion, students are moved into the Friday Teen 2A class.

TEEN BALLET 2A: Designed for the older beginner, this class prepares the student to enter the Intermediate Ballet Division. Although not required, 2 ballet classes are recommended and may be added with instructor authorization.

BALLET 2: Both Mon. & Weds. Ballet 2 classes are required. The Thursday Ballet 2/3 is not required, but students are encouraged to take it in addition to M/W.

BALLET 3 & 4: 3 Ballet class min – 4 recommended. Th. Ballet 2/3 required for Ballet 3 / optional for Ballet 4. Ballet 4 students need to take 2 classes/wk en pointe and are encouraged to take the Tues. night pointe class as well.



New Student
REGISTRATION APPLICATION
SPRING SEMESTER 2010

REGISTRATION CAN ALSO BE COMPLETED ONLINE AT WWW.STUDIOROXANDER.COM

Student Name _____ Email Address _____

Female Male

Date of Birth _____ Age _____ Academic School _____ Grade _____

Mailing Address _____
Street Address City zip

Residence Address _____
(if different than mailing) Street Address City zip

Student primarily lives with Both Parents Mother Father Other: _____

Mother's/Guardian's Name _____ Phone (H) _____ (W) _____

Father's/Guardian's Name _____ Phone (H) _____ (W) _____

BILLING INFORMATION (if other than parents/residence address above):

Person Responsible for Paying Tuition: _____

Billing Address _____
Street Address City Telephone #: zip

EMERGENCY CONTACT: _____ Telephone #: _____
("Secondary" — other than parent)

WHERE DID YOU HEAR ABOUT US? Friend Location Performance Website Advertisement Flyer/Brochure Other: _____

If referred by a current student, who can we thank for telling you about us? _____

REGISTRATION

	CLASS NAME	DAY / TIME	LOCATION	CLASS LENGTH
1				
2				
3				
4				
5				
6				
7				
TOTAL HOURS PER WEEK				

PLEASE COMPLETE REVERSE SIDE OF FORM
FORM MUST BE SIGNED ON PAGE 2

PAYMENT:

Total Semester Tuition	\$ _____
Pay in Full Discount (if applicable) – 10%	\$ (_____)
Sibling Discount (-15%) (if applicable)	\$ (_____) (to be completed by OFFICE)
SUBTOTAL	\$ _____ * see note below
Non-refundable Semester Registration Fee	\$ _____ +10.00 (due upon Registration)

TOTAL DUE FOR SEMESTER

\$

If registering after the start of the Semester your tuition will be prorated.

**IF MAILING IN REGISTRATION,
PLEASE ATTACH CHECK AND MAIL TO:**

**STUDIO ROXANDER LLC
1221 COURT STEET
MEDFORD, OR 97501**

* NOTE: You have the option of making your tuition payments in monthly installments. If tuition is not paid in full upon registration, your monthly tuition will be due on or before the 1st of each month. A \$10 late fee will be applied if payment is not received by the 1st of the month. **To avoid late fees, an automatic payment option is available. See the office.**

Liability Release

I am aware that dance training and the athletic exercises associated with it place unusual stress on the body and carry the risk of physical injury. On behalf of my child and myself (and if I am no longer a minor, on my own behalf), I assume the risk and agree that Studio Roxander LLC shall not be liable in any way for injuries sustained during attendance at the dance school or any of its related functions. I understand that good dance training involves touching and adjustment of the student's body by the instructor.

Publicity Release

I hereby authorize the Studio Roxander LLC to record the student's picture and voice on photographs, films, and tapes, to edit these recordings at its discretion, and to incorporate these recordings into movie and sound films on tapes, radio, or television broadcast programs. I also give my permission for Studio Roxander LLC to use and license others to use these materials in any manner or media whatsoever. Studio Roxander LLC is permitted to use these materials for publicity, advertising and sales promotion and to use the student's name, likeness and voice and biographic or other information in connection with them. I acknowledge that no promise of compensation was made by Studio Roxander LLC for such use.

Tuition Policy

I have reviewed the **Registration Information, Tuition Schedule and Additional Information** Sheet and hereby register my child for the classes and tuition amounts detailed on this application. I understand that if tuition is not paid by the due date that a late fee will be incurred and my child's space in class may be released without notification. I also understand that classes missed can be made-up within 4 weeks, but that no credits or refunds will be given for missed classes.

I have read, understand and agree to the **Tuition Policy, Liability Release and Publicity Release** as well as the policies and fees outlined on the **Registration Information** sheet and hereby register my child for the Spring Semester 2010.

Dated: _____

Signature of Parent/Guardian

THIS FORM WILL NOT BE ACCEPTED IF ALTERATIONS HAVE BEEN MADE TO OUR POLICIES/RELEASES.

COMPLETED APPLICATIONS SHOULD BE DELIVERED TO THE COURT STREET STUDIO.

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